PITT TOWN PUBLIC SCHOOL P&C MEETING
7.30 pm Tuesday 21st February 2012
Pitt Town Sporting Club

Present: Louise Roeder (LR), Janine Yeates (JY) Melanie Burns (MB), Michael Miller (MM) Jennifer Moxon (JM), Gail DeRaadt (GDR), Sonya Hogan (SH) and Cindy Wright (CW) (arrived at 7.50pm).

1. **Apologies:** Cherie Hermes (CH), Mel Chapman (MC) Tona Bietola (TB) and Buffie Tolson (BT)

Meeting opened at 7:35 pm

2. **Confirmation of minutes of meeting 15/11/2011 and 06/12/2012** – The minutes of the meetings were accepted as a true and accurate statement.
   Moved: SH, Seconded JM.  CARRIED

3. **Business arising for minutes of meeting 15/11/2011 AND 06/12/2012**
   3.1 **Purchase of upright freezer for school canteen** – The new freezer has been purchased and is installed and in good working order.
   3.2 **Food handling course** – The course has been completed and a certificate issued, which is displayed in the canteen.
   3.3 **Uniform backorders** – All uniforms are now received and the uniform shop is well stocked.
   3.4 **Outstanding monies Chocolate Fundraiser** – It was agreed that no further action will be taken.
   3.5 **Purchase of sunscreen for each classroom** – Michael will purchase these and provide to each teacher.
   3.6 **Purchase of upright banners** – The banners have been purchased.
   3.7 **Social/Fundraising Events** – This was discussed in the Social Coordinators report.
   Moved: CW, Seconded: LR  CARRIED

4. **Correspondence** – Annexure A Lists the correspondence from November to February.

5. **Treasurers Report** – The reports were tabled. It was noted that the audit had now taken place and that the fee payable to the auditor was a $100 fuel card. It was also noted that the painting of the concrete will take place over coming weeks and this was not paid when booked.
   Moved: LR, Seconded: JM  CARRIED

6. **Canteen Committee Report** – The report was read on behalf of BT, it noted that the old up right fridge and freezer and chest freezer should be sold. It was noted that there was an interest from MM to purchase these for a cost of $200 each (uprights) if he no longer wanted these then they should be offered for sale in the next newsletter for $220 each and $50 for the chest freezer.
   Moved: CW, Seconded: SH  CARRIED

7. **Uniform Coordinator’s Report** – The report was read on behalf of TB. Noting that the uniform shop is well stocked. LR to advise for the next newsletter of the uniform shops opening days, a note will also be placed on the window/door.

8. **Social Coordinator’s Report** – MB advised that the first fundraiser will take place at the end of Term 1 as agreed. The forms are to go home at the end of this week. It was agreed that the following Events take place over 2012 for planning;
Cookie Fundraiser - End of Term 1
Easter Egg Raffle - End of Term 1 – A call will go out for families to donate eggs towards the raffle, other eggs may need to be purchased, volunteers will be needed to package up the egg prizes.
Mother’s Day Stall - 11th May – Catalogues of products were provided and those present selected suitable items, MB and LR to review and place order ASAP to ensure availability. Gifts should be below $4 and a variety of 4 gifts selected. Was noted that 200 gifts will need to be ordered, SH to check how much stock is existing from last year.
School Disco – The disco will take place in term 2 after the 28th May, to be discussed further.
Walkathon - 27th July – The walkathon will be discussed further at upcoming meetings.
Concert Raffle - 1st August - To be discussed further.
Father’s Day Stall – 31st August. To be discussed further.
Movie Night (Indoor) – End of Term 3 (2nd Last Friday of Term).
Sunscreen Fundraiser – End of Term 3 – Brochures have been ordered.
Christmas Raffle – End of Term 4 - To be discussed further.

It was noted that the chocolate and Ryan’s Toy Warehouse fundraiser’s will not take place this year, there is still around $40 to be spend from last year’s Toy fundraiser.

It was agreed that pre printed envelopes be purchased for the use of the P&C to make it easy for parents to return fundraiser monies.

Moved: JY, Seconded: MB.

CARRIED

9. Principal’s Report – Annexure B

10. General Business – It was noted of the possibility for the P&C to contribute towards a bus to send all kids to the CARES road safety program. MM to obtain a quote for the bus for all kids and advise for decision at next meeting. GDR advised of the many grants that could be available to the school and will provide MM with a suitable list.

11. Upcoming Meetings 2012 – 7.30 pm at the Pitt Town Sporting Club, unless out of session meetings required.

   Tuesday 20th March
   Tuesday 15th May
   Tuesday 19th June
   Tuesday 21st August
   Tuesday 18th September
   Tuesday 16th October
   Tuesday 20th November with AGM

Meeting closed 9.40 pm
# Annexure “A”

## Pitt Town PS P & C Correspondence In
### Nov 2011 – 21st March 2012

### Uniform
1. LW Reid News (x2)
2. Abel School wear pamphlet
3. PSW Account Statement
4. Perm-a-pleat Schoolbag catalogue

### Canteen
5. Sydney Markets Ltd – Canteen Fresh
6. Sydney Markets Ltd – Canteen Fresh
7. Parmalat School Reward Program

### Fundraising
8. Hit Nitz 4 6
10. Fundraysia – Mars Fundraising (x3)
11. Picture Products
12. Australian Fundraising (x3)
13. Fundraising Directory
14. Mr Showbags – catalogue
15. Mother’s Day Stall catalogue
16. Smart Fundraisers – Mother’s Day catalogue
17. Expressions – Tea towel pamphlet
18. Garden Express Fundraising
19. Unique Elegance – Faxes re Mother’s Day stall
20. Adidas School Fun Run (email)
21. Southern Cross Slushies
22. Living Fundraisers
23. Adidas School Fun Run
24. Cadbury Fundraiser (x3)
25. Hamper Magic

### General
26. P&C Journal Term 4, 2011 (x2)
27. P&C Journal Term 1, 2012 (x2)
28. P&C Federation – Student Injury Insurance
30. World Vision - Christmas Card from Linda
31. World Vision News
32. Felton Industries – School outdoor furniture catalogue
33. Hawkesbury Teachers’ Assoc. – Fax re general meeting
Tuesday February 21, 2012

- School income 2012 (Schedule A tabled)
- School enrolments
  - Year 2-5 are very full
  - Further enrolments could necessitate changes to classes
- Playground Games
  - Should be finished in the next week or so
- Redevelopment of school
  - Planning will not begin for 5 years
  - No access to new land in next year or so
  - Barricade fencing erected due to water in drainage ditch
- Parenting section will be added to school website soon
- Parent information sessions will be run starting next term
- Worlds Greatest Shave
  - School will be involved with a team (maybe of 1)
  - Crazy hair day

Michael Miller
Principal – Pitt Town PS