Present: Louise Roeder (LR), Janine Yeates (JY) Melanie Burns (MB), Michael Miller (MM), Mel Walsh (MW), Tona Bietola (TB), Sonya Hogan (SH), Jennifer Moxon (JM), Cherie Hermes (CH) and Anne Gibbs (AG)

1. Apologies: Buffie Tolson (BT), Cindy Wright (CW) and Mel Chapman (MC)

Meeting opened at 7:45 pm

2. Confirmation of minutes of meeting 18/09/2012 – The minutes of the meetings were accepted as a true and accurate statement.
Moved: LR, Seconded: TB.
CARRIED

3. Business arising from minutes of the meeting 17/07/2012 As per the tabled report.
Moved: MB, Seconded: LR
CARRIED

4. Correspondence – As per the tabled report, with the addition of a letter for World Vision Sponsor Child, Linda. Moved: LR, Seconded: JY.
CARRIED

5. Treasurers Report – As per the tabled report. It was noted that there have been a number of foreign coins presented through the canteen and these are not accepted at the bank.
Moved: MW, Seconded: MB
CARRIED

6. Canteen Committee Report – Report discussed as tabled, noting the new recording system for credit. There is still no Canteen Coordinator secured for 2013, BT suggest a 2 person management either split over terms or run together. BT noted that Monday’s are extremely quite, the committee noted that it will be left to 2013 to decide if any days are cut back or left at 3 days, further emphasis on securing a new Coordinator and volunteers for Term 1 2013 is needed.
Moved: MW, Seconded LR
CARRIED

7. Uniform Coordinator’s Report – TB advised that Brynorm’s are able to supply jackets without zips, a sample has been requested, this jacket is considerably cheaper and large qty’s do not have to be purchased. The Uniform shop is well stocked are ready for orientation day.
Moved: TB, Seconded LR
CARRIED

8. Social Coordinator’s Report – A good result was made from the Spring Fete and all involved were thanks for their time and efforts, the Bietola family were presented with a thank you voucher for the kind donation of plants. It was noted that due to the large amount of fundraising that had taken place this year, the Sunscreen Fundraiser will be held over to Term 1 (early in the term).
CW has coordinated the details for the Indoor “PJ” Movie night, date set – 9th November, 6pm – 8pm, volunteers will be required for the night. MM will make the 5/6 class rooms available and set up the screen. Only for children enrolled in the school, the committee agreed that the cost for the goodie bags be adjusted to $7 (this is only for goodies not for the screening of the movie) notes will go home this week.

The yearly Presentation evening will take place at Windsor High’s auditorium Wednesday 5th December, as in past years, the P&C will hold a Christmas raffle and seek donations from families for items as prizes, donations from local businesses will also be sought. Notifications to families to go out over coming weeks, volunteers will be required for ticket selling on the evening.

Moved: MB, Seconded: JY.
CARRIED

9. Principal’s Report – MM advised that there were a number of fantastic prizes from the Woolworths Earn and Learn Program, the school raised 33,000 points and each class has been allocated learning resources from these.

Kindy 2013 Orientation day will be held on 7th November with Friday integration sports days. Presentation night will take place at Windsor High’s auditorium Wednesday 5th December, P&C noted the donation of book prizes (5 per class).

The selection panel for Assistant Principal position has commenced with a SH the parent representative, the panel also consists of Mrs Gaffey, Mr Cooper and Mr Miller.

PSSA will commence again in 2013 with the possible inclusion of AFL & Basket Ball, these are for years 3-6.

2013 enrolments are now confirmed with 185 kids enrolled, an additional classroom will be required.

Filling of the ditch has commenced and further certified soil is required this will continue as soil becomes available.

Yr 6 are holding fundraisers throughout this term to raise money towards their farewell.

The school will be participating in a performance at Riverview shopping centre in the first week of November, notes to go out to families, there is no cost to families for the bus.

10. General Business – It was noted that Pitt Town Public School should look to holding their own “signature event” on a yearly basis. Further discussions about this will take place later in the year.

11. Upcoming Meetings 2012 – The next meeting will host the AGM commencing at 7 pm with the Committee meeting following at 7.30 pm at the Pitt Town Sporting Club, unless out of session meetings required. All positions will become vacant at the AGM, notifications will go out to families over coming weeks to advise of the benefits of being a part of the P&C.

Meeting closed 8.50 pm