PITT TOWN PUBLIC SCHOOL P&C MEETING
Held at Pitt Town Sports Club
Tuesday 15 November, 2011

Present:
Michael Miller, Louise Roeder, Jenny Berthold, Jennifer Moxon, Melissa Chapman, Cherie Hermes, Melissa Walsh, Sonya Hogan, Alaina Wright, Rachel Flint, Janine Yates, Melanie Burns, Cindy Wright, Tona Bietola, Jodie Lutrell, Margaret Smith, Buffie Tolson, Gail DeRaadt

Apologies:

Meeting opened at 7:50pm.

Business from previous meeting:
The year 6 cake has been ordered it is a chocolate sponge slab with a class photo in the middle and blue writing. Melissa Chapman organizing.
Moved: Sonya Hogan
Second: Cherie Hermes
Accepted

Correspondence:
None this meeting.

Treasurer’s Report:
In Annexure 1 attached
Decision made to pay Mel Chapman for the year 6 graduation cake. Cheques for expenses signed & to be posted.
Moved: Sonya Hogan
Second: Cindy Wright
Accepted

Canteen Report:
In Annexure 2 attached
- Parmalat rewards have been ordered and will hopefully arrive to go in the end of year hampers.
- Decision made to sign up for further Parmalat rewards in the future.
- Some canteen helpers have commented that the new lunch bags are a bit fiddly. Decision made to continue and let people have a chance to get used to using them.
- Suggestion made to order an upright freezer not with glass doors through Wellkart of the equivalent capacity to replace the three chest freezers we currently have. Decision to be made at next meeting.
- Food handling course...suggestion to get Buffie to complete it online. Sonya and Buffie to investigate.
- Some new Kindy mothers have volunteered to help in the canteen next year.
- A note will go in the next newsletter requesting more volunteers.
Moved: Sonya Hogan
Second: Cherie Hermes
Accepted

Uniform Report:
- PSW have had a computer problem and no orders have been filled. PSW are chasing this up. The new bucket hats are in this backlog.
- Due to this glitch orders for new Kindys have not been filled.
• We are down to our last size 4 sports shirt, but all other sizes we have plenty. We will wait until next year to order more.
  Moved: Jen Moxon
  Second: Cherie Hermes
  Accepted

Social Coordinator’s Report/Fundraising:
• Letters have gone out reminding parents to return chocolate money. Decision made to mail invoices via the school office to the few families who have still not paid. Suggestion made for future chocolate drives to allow families to direct deposit to the P&C bank account in the future, and to include an invoice for each family with the box.
• Christmas Hamper raffle coming up soon. Reminder requests for donations to go out. Lynwood golf club has donated some vouchers, Treena Geddes has donated a ski tube. Suggestion made to get something from Harvey Norman. IGA will donate a voucher.

Moved: Cherie Hermes
Second: Margaret Smith
Passed

School Council Report:
No nominees. No meetings. No Report.

Principal’s Report:
In Annexure 3 attached

Presented by: Michael Miller

General Business:
Suggestion made for the P&C to provide a pump pack of sunscreen for each class at the beginning of the year.
Concern raised about the ability for one teacher to supervise the oval, and right around to the toilet area under the shade cloth during play time.
Appreciation expressed for the articles about the school in the Pitt Town News.
Notes are now going to be put on the school website.
Brainstormed list of parents to be thanked at the parent helpers morning tea.
Brainstormed list of parents leaving the school after providing lots of service to the school to be thanked at presentation night.
Meeting closed at 9:10pm.

Next meeting: Tuesday February 21st at 7:30pm
# PITT TOWN PUBLIC SCHOOL
## CANTEEN TREASURERS REPORT
### 1 September to 30 September, 2011

### Income & Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance 01.09.11</td>
<td>$13,387.09</td>
</tr>
<tr>
<td>Plus: Income</td>
<td>1,815.60</td>
</tr>
<tr>
<td>Less: Expenses</td>
<td>3,435.42</td>
</tr>
<tr>
<td>Closing Balance as at 30.09.11</td>
<td>$11,767.27</td>
</tr>
<tr>
<td>Surplus/Deficit</td>
<td>-$1,619.82</td>
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### Income Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sale of Stock less IGA &amp; Bakery receipts</td>
<td>1,815.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,815.60</strong></td>
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</tbody>
</table>

### Expenses Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parmalat - Aug S’ment</td>
<td>236.78</td>
</tr>
<tr>
<td>Cafos - Aug S’ment</td>
<td>1,481.49</td>
</tr>
<tr>
<td>MT Sharp - Ham</td>
<td>104.00</td>
</tr>
<tr>
<td>Allans Screens &amp; Blinds - Security Door</td>
<td>504.00</td>
</tr>
<tr>
<td>Pitt Town PS - Lunch Bags</td>
<td>1,109.15</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,435.42</strong></td>
</tr>
</tbody>
</table>

CHERIE HERMES
CANTEEN TREASURER
**PITT TOWN PUBLIC SCHOOL**

**P&C TREASURERS REPORT**

1 September to 30 September, 2011

<table>
<thead>
<tr>
<th><strong>Income &amp; Expenses</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance 01.09.11</td>
<td>$8,483.14</td>
</tr>
<tr>
<td>Plus: Income</td>
<td>2,168.50</td>
</tr>
<tr>
<td></td>
<td><strong>10,651.64</strong></td>
</tr>
<tr>
<td>Less: Expenses</td>
<td>40.00</td>
</tr>
<tr>
<td>Closing Balance as at 30.09.11</td>
<td><strong>$10,611.64</strong></td>
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<tr>
<td>- Surplus / Deficit</td>
<td><strong>$2,128.50</strong></td>
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<table>
<thead>
<tr>
<th><strong>Income Summary</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Uniform Sales</td>
<td>83.00</td>
</tr>
<tr>
<td>Fathers Day Stall</td>
<td>779.00</td>
</tr>
<tr>
<td>Cadbury Chocolate Fundraiser</td>
<td>1,306.50</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$2,168.50</strong></td>
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</table>

<table>
<thead>
<tr>
<th><strong>Expenses Summary</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>World Vision Oz - Extra Donation &amp; Activity Book</td>
<td>40.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$40.00</strong></td>
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</tbody>
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The canteen roster started the year strong with many new volunteers including many from the commencing kindergarten willing to volunteer their time. Throughout the year the numbers have fluctuated up and down and at times the issue has been raised about closing the canteen one day and only operating two days per week. We believe this is an issue which needs to be addressed after new forms for 2011 have gone out and a roster has been drafted for Term 1.

In Terms 1, 2 and 3 we were able to maintain prices on the menu and continued with our Summer and Winter theme from last year issuing tokens for speciality meals offering iceblocks in Summer and this year we introduced the wiz fizz for the colder months instead of the python.

Specialty Days were back on the menu for terms 1 and 2 introducing a speciality day build a burger in term 2 asking dads to offer a few hours of their time and build a burger with the children. We believe even though not many dads replied the children certainly enjoyed themselves and so did the dads that volunteered.

In term 4 we saw a change in the canteen menu after the Department of Education insisted school canteens become healthy and only offering Green and Amber products. So we said good bye to the red and green frogs and also the red, orange and blue frucca sticks and welcomed in yoghurt with muesli and jelly and fruit. The overall introduction of the healthier foods seems to have been taken quite well by the children and there is only the odd children asking where the frucca sticks have gone and why.

With the introduction of the healthier menu it was with excitement the P and C were able to finance greener and reusable lunch bags for each child in the school ensuring we are doing our little bit for the environment as well.

Finally, we were once again able to donate $2,000.00 ($500.00 each term) to the library for the purchase of resources for students benefit ensuring that both current and future pupils of the school can enjoy this resource.

Thank you once again from the canteen co-ordinators

Alaina Wright and Melissa Walsh
November 2011

Tuesday, 17 April 2012

- Proposed areas for 2012-2014 School Plan
  - Continued development of teaching expertise and skill
  - Strengthening community partnerships
  - Implementation of the Australian Curriculum
  - Implementation of pedagogy to support 21st Century learning
  - Maintaining high student attendance
  - Reviewing student welfare practices to enhance student engagement
  - Maintaining high student achievement of literacy and numeracy outcomes
  - Further development awareness of Aboriginal history and culture

- Concrete cleaning done, murals waiting

- Numbers for 2012
  - Looking very on edge
  - Probably seven classes, with me teaching
  - Possibly Six classes with me on class
  - Possibly Seven classes with me off class
  - Seven classes

- Presentation Night

- Year 6 Farewell

Michael Miller
Principal – Pitt Town PS