PITT TOWN PUBLIC SCHOOL P&C MEETING
Held at Pitt Town Public School
Tuesday 16th March 2010

Present:
Michael Miller, Sonya Hogan, Louise Roeder, Bettina Campbell, Jenny Berthold, Jennifer Moxon, Cindy Wright, Margaret Smith, Melissa Chapman, Melissa Walsh, Alaina Wright, Kylie Sikma, Tona Bietola, Cherie Hermes

Apologies:
Gail de Raadt

Meeting opened at 7:35pm
Minutes from previous meeting were read

Business from previous meeting:
• Fridge thermometer has been ordered; utensil sanitizer, and new tap, are still being sourced.
• Document scanner has been purchased for $250 and a microscope has also been purchased for $80.
• Canteen lines are being monitored by the teachers and expectations have been spoken about at assembly.
• Easter Bunny suit has been booked.
• Crop for a Cure pictures will be in the local paper tomorrow. We raised over $1000.

Passed: Melissa Chapman
Second: Jen Berthold

Correspondence:
In Annexure 1 attached
• P&C journals distributed
• Glo invoice received and sorted out today.
• Advertising emails for canteen to be forwarded to Alaina; for social coordinator to Margaret.

Moved: Cindy Wright
Second: Alaina Wright

Treasurer’s Report:
Cheques for expenses signed.
Signatories still need to be changed.

Moved: Mel Walsh
Second: Cherie Hermes

Canteen Report
• New winter menu ready to go.
• Still some people working on old prices. Need to reinforce to parents in the newsletter that prices have increased.
• One tiny kindergarten girl has been bringing her lunch order to the canteen at lunchtime. Mr Miller will follow up.
• Last Tuesday of term 1 will be a specialty day introducing Term 2 Wednesday special, and some other treats. Alaina is writing the note to go out.
• Request for a new upright freezer to store the quantity of hot food that we are going through. Alaina to source three quotes and bring them to an executive meeting.

Moved: Cindy Wright
Second: Jen Moxon

Uniform Report:
• Sample of Rouse Hill PS shirt looked at, will cost the same as the Spartan shirts we currently use for sports shirts, but the fabric is not as nice, and the minimum order is 30, rather than the 50 required by Spartan. Decision made to place an order for 50 shirts from Spartan to be ordered; Cindy to decide which sizes we need to order.
• Winter uniform comes in term 2.

Moved: Louise Roeder
Second: Margaret Smith

Social Coordinator’s Report/Fundraising:
• Mothers’ Day stall gifts have arrived; cost will be $6 per gift; Friday 7th May – week 3 term 2.
• Easter Bunny suit has been booked for Thursday 1st April, Easter egg donations are coming in. Chocolate drive planned for around June, still deciding which company to go with. Planning for winter disco around the 18th June has commenced
• Maquarie Towns celebrations in October. Country theme fete 23rd October (ish);
  • White elephant stall
  • Animal Farm – yes – get quotes
  • Pony rides – yes – if we can get sponsors
  • Raffle – yes – if we can get a major sponsor
  • May Pole
  • Ambulance
  • Rural Fire Service
  • Devonshire Tea
  • Dancers coming
  • Games – tug of war, hoola hoops, thong throwing, egg and spoon race… small prizes/token for something, cow lotto.
  • Kids from school (and siblings/friends) busking for school.
  • cake stall, sausage sizzle,
• Bare foot bowls to be put on hold for the future.

Moved: Kylie Sikma
Second: Bettina Campbell

School Council Report:
No nominees. No meetings. No Report

Principal’s Report:
In annexure 2 attached
• Mrs Dearing is retiring after 23 years at the school. Note will go in the newsletter this week regarding farewell lunch on Wednesday week 10 term 1. Plan to walk her through the farewell arch on Thursday the last day of term 1. Tanya Brown will be the relieving SAM indefinitely, a couple of other ladies will be filling in for Tanya’s position. The SAM position will be advertised later in the year and a trained P&C representative will need to be on the panel.
• Wish lists from teachers presented
5/6 2 bean bags + board games.
1- phonics tiles, letter tiles, flip charts $80
1/2 - pocket chart, sentence strips, story sparkers $125
1 & 1/2 Group listening post set $390, magnetic whiteboards $80, papermaking kit $50
K – rhyming sounds lotto, white boards, pocket charts, headsets for computers $281
3/4 – art drying rack $150, reading logs at $3.75 each totaling $88 for the class set.
4/5 – art painting tray $30, plywood for art $50, string for string art $50, other craft materials $100

P&C approved all purchases except reading logs, requested Mrs Cassburn to reconsider what she wants to spend the money on. School to purchase and P&C to reimburse the school once receipts are provided.

Presented by: Michael Miller

General Business:

- Suggestion made to have tea and coffee and hot cross buns for parents during Easter Hat parade. Request for cakes donated by P&C for hat parade. Mel Chapman and Alaina Wright to organise.
- Suggestion made that the old fridge out of the canteen to be put in the teachers’ resource room.
- Petty cash needs to be available for Alaina to buy things for canteen. She will be given a float of $300, and keep receipts for the month. To be reviewed next month to see if this is enough. Canteen sheet will change; receipts to be stapled, people just need to count coins and notes, Bettina will count receipts.
- Parent raised sadness over the move from the old bell to the automatic taped bell. Mr Miller reported that it was a move for child safety for fire alarms etc. Old bell still used in the morning.
- Parent concern about the wet playground/lake situation. Mr Miller reports the plumbers have cleaned out the drains, BUT the drain is not at the lowest point in the playground, so there will still be pooling of water to some extent.
- Request for more carpet squares for the older children. There are plenty available.
- Michael Miller reports that sick bay will be moved to old Nurse’s office as the department has approved the purchase of a closed circuit camera, monitor and microphone for supervision from office.
- Bronwyn Dearing’s farewell gift will be a joint purchase by staff and P&C organised by Tanya Brown. Mel Chapman is liaising with Tanya. P&C agree up to $500 on the gift.

Meeting closed at 9:35 pm
Next meeting 20th April 2010 7:30pm
Correspondence In

Canteen
- Nil

Treasurer
- Glow Invoice
- Paramalat

Uniform
- Abel School Wear
- LWReid - catalogue + statement
- Spartan catalogue x2
- PSW - remittance advice

Social
- Design by Rachel Guy
- Synergy - wholesale
- Bonjoy - coin kit
- Make cents fundraising x2
- The fundraising Group - sunblock
- Fundraising Directory
- Kristy - mothers day gifts
- Vision Portraits
- Bayonne - Mothers day
- Crazy Camel
- School Fun Run - walk to school day
- LTD Promotions - mothers day

President
- First year at school
- P&C Federation - handbook + CD
- EBM - student insurance
- Mothers day classic - fundraising for breast cancer
- P&C journals
- World vision
- Dept ED - School Global Funding
- RTA - National child restraint laws
- Signature Games - Foot Prints board game, teacher resource (Australian Science Teachers Association)
March 2010 Principal Report to P&C

• BER
  o Work on library has begun
  o Expected completion – during term 2

• Staffing
  o Mrs Dearing is on leave, and will be back for the last 3 days of term
  o She will be retiring on May 14
  o Her final day at school will be on Thursday April 1
  o Farewell lunch on Wednesday March 31

• Leadership Camp
• National Curriculum
• Harmony Day
• Online Safety VC
• Silver Morning Tea
• Parent Teacher Interviews
  o Tuesday March 30
• Hawkesbury Show Art
• NAPLAN
  o 11, 12 and 13 May

Michael Miller
Principal – Pitt Town PS